

Minutes
Budget and Personnel Committee Meeting

February 12, 2019

1. Call to Order:

The February 12, 2019 Budget and Personnel Committee meeting was called to order at 6:12 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Accept the Draft Minutes for the November 8, 2018 Meeting:

Director Cortez and Vice President Shriner accepted the minutes.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- Associate Engineer – the board approved hiring either a senior or associate engineer and they position has been posted to the public.
- O&M Staffing Needs – the two Board approved operator positions have been filled and will start in the next few weeks.
- Applications Manager Position – made an offer on the replacement for John Bardos.
- HR Programs – nothing to report.
- Employee Contract Negotiations: next Board meeting will seek Board negotiators for contract ending June 30th.
- Capital Impact Fees – Will be looking to hire a consultant to analyze current capacity fees.
- FY 2019-2020 Budget – budget workshop is coming in March.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting and Set Date:

The same items will be brought back for discussion. The next meeting is scheduled for March 12th at 6:15 p.m.

6. Committee Member Comments:

Vice President Shriner thanked staff for coordinating these meetings.

7. Adjournment:

Meeting adjourned at 6:25 p.m.